

Columbia College



2025 Annual Security Report

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FOREWORD

The Jeanne Clery Disclosure of Security Policy and Campus Crime Statistics Act (Clery Act) requires all postsecondary institutions receiving financial aid to disclose specific information about certain campus crime and security and safety policies. This annual report includes data from the previous three years (2022, 2023 and 2024) and is required to be publicly available by October 1 of the following year. This report is published to document crime statistics affecting the campus and to disseminate important information to our community.

Columbia College is dedicated to maintaining a safe and secure environment for learning and working so that students, faculty, staff, and visitors can focus on educational experience and achievements. To that end, the College has developed a policy and procedure to ensure that its campus is held to the highest safety standards.

The College also believes that maintaining a safe campus environment depends on all members of its community. Each member of our community plays a role in keeping each other safe, whether that means educating oneself on potential threats to personal safety, reporting crimes that take place on campus, or alerting appropriate parties when a friend, classmate, or colleague may be in danger.

Our goal of this report is to keep the local community informed about campus safety and the institution's current campus security policies and procedures. This report is also written to inform prospective students, faculty, staff and visitors about our campus safety.

DESIGNATED CAMPUS SECURITY AUTHORITIES

Columbia College is committed to safety and well-being of its community. To ensure that students, faculty, staff, and visitors enjoy a secure environment, the College has identified designated campus security authority (DCSA) on campus. DCSAs are responsible for implementing campus security and safety policies and procedures, receives official complaints (criminal in nature or otherwise), and reports on campus crime and keeps the College's campus crime log. The DCSAs work closely with local law enforcement agencies to safeguard the campus. All reports of crimes on campus are immediately reported to local law enforcement agencies for investigation.

Students and staff are encouraged to report crimes or emergencies to the DCSAs with the contact information below:

John Kim (Operation Director) – pdso@ccdc.edu, 703-206-0508

Raphael Lee (Strategic & Planning Management Director) – raphaell@ccdc.edu, 703-206-0508

EMERGENCY REPORTING, RESPONSE, AND EVACUATION

In any emergency, dial 9-1-1 (“911”) first. 911 answers calls 24 hours a day, 7 days a week. The local law enforcement agency, fire, or medical department will respond immediately. Once you have dialed 911, report the emergency to your DCSA. You may reach your DCSA at the phone number or email address included in this annual report or you may report the incident in person to the DCSA or a school staff who is present.

EMERGENCY NOTIFICATIONS

Local law enforcement agencies, fire departments, and/or emergency medical services will respond to all reports of emergencies or dangerous situations on campus.

Upon confirmation by a DCSA of an emergency or dangerous situation involving an immediate threat to the health or safety of members of the campus community, the DCSA will request and coordinate the response of public safety resources, where necessary. In addition, the DCSA will make appropriate emergency notifications taking into account the safety of the campus community. Such threats may include, but are not limited to fire, gas leaks, explosions, chemical or hazardous waste spills, outbreaks of serious illness, terrorist incidents, or armed intruders.

The College will urgently determine the content of the emergency notification and initiate the notification system. However, the DCSA may delay notification if, based on their professional judgment, immediate notification will compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. The DCSA's responsibilities include, but are not limited to:

- Determine the appropriate segment(s) of the campus community to receive notification;
- Determine the content of the notification including recommendations to shelter in place;
- Evacuate a facility;
- Void portions of the campus, or other appropriate actions; and
- Utilize the campus notification system (via email) to notify the campus community

The email and phone messaging system are tested annually.

TIMELY WARNING POLICY

DCSAs issue/release a Timely Warning Notification ("**TWN**") to alert the school community of crimes or incidents that may potentially threaten students, faculty, staff, visitors, or property. Posting these notices is necessary when a serious crime or a pattern of crimes or threats may put anyone in the community at risk.

The College may use posters, phone calls, texts, emails, on-site digital and video monitors, or other available means to inform the community such as the Course Platform or CANVAS, which is the College's online learning management system.

It is important to note that DCSAs are not required to issue a TWN for *every* crime reported but must, at minimum, follow the campus safety guidelines on what may present a significant threat to the campus community. When making a decision, the College may consult with local law enforcement agencies. Whether the DCSA issues a TWN is determined on a case-by-case basis in conjunction with all facts surrounding the crime(s), including such factors as:

- **Continuing danger to the school community.** TWNs should be released if the school community is at risk of becoming victims of similar crimes, so it is important to evaluate whether the crime was a one-time occurrence or the result of a trend of reported crimes.
- **Possibility of a risk of compromising law enforcement efforts.** The DCSA should consider law enforcement efforts when issuing a TWN, consulting with public authorities regarding the issuance of further TWNs so as not to compromise an ongoing investigation or other law enforcement efforts.
- **Community safety and awareness.** When issuing a TWN, the DCSA must include information about the crime that triggered it, excluding personally identifiable or victim

information. They also provide information that promotes safety and aids in the prevention of similar crimes.

Faculty and staff may contact the DCSA regarding security concerns.

CRIME REPORTING AND DAILY CRIME LOG

Call 911 to report any criminal offenses. After calling 911, report the incident to your DCSA so he can also respond if the incident occurred on or near campus. You may reach your DCSA with the contact information included in this report or you may report the incident to the DCSA in-person or a school staff member if present.

Columbia College maintains a crime log. Criminal acts reported to the DCSA will be entered into the crime log within two business days. Information that could identify either the victim or the alleged perpetrator is excluded for all log entries. Necessary updates to entries already reported in the log will be made within two business days of new information becoming available.

Note: The College does not maintain a public fire log and is not required to as it does not maintain on-campus housing facilities.

REPORTING CRIMINAL INCIDENTS

All community members of the College, including students, faculty, staff, and visitors, are encouraged to report all crimes and public safety related incidents to local law enforcement agencies in a timely manner.

To report a crime or an emergency on campus, dial 911. To report a non-emergency security or public safety related matter, contact your DCSA at the email address or phone number included in this report.

CONFIDENTIAL REPORTING OF CRIMES

A crime victim who does not wish to pursue action within the criminal justice system *may* still file a report describing the details of the incident if the incident does not involve sexual harassment, gender-based harassment, or sexual violence. The purpose of a confidential report is to comply with a victim's wish to keep personally identifiable information confidential, while taking steps to ensure the victim's safety and the safety of others. The confidential report allows the College to compile accurate records on the number and types of incidents occurring on campus. Reports filed in this manner are counted and disclosed in the Annual Security Report.

Columbia College's goal is to maintain a safe environment free of sexual harassment, gender-based harassment and sexual violence (which may include stalking and dating, domestic and intimate partner violence in certain circumstances). To help achieve that goal, all staff of the College are either required or encouraged to report incidents of sexual harassment, gender-based harassment or sexual violence when they become aware of those incidents to the Operation Director (John Kim, his contact information is specified on page 4).

OFF-CAMPUS CRIMINAL ACTIVITY

Columbia College does not recognize any student organizations with off-campus locations.

If students are involved in an off-campus offense, local law enforcement may choose to report the crime directly to the College.

SECURITY AWARENESS PROGRAMS

Students are informed of campus security policies and programs during the fall session. An institution-wide announcement outlines ways to maintain personal safety and campus security. Students are informed about crime on-campus and in surrounding areas. Similar information is presented to all faculty and staff.

Awareness and crime prevention are strongly encouraged. Students, faculty, staff, and visitors are instructed to be aware of their responsibility for their own security and the security of others.

ACCESS TO CAMPUS FACILITIES

During business hours, offices will be open to students, faculty, staff, and visitors. During non-business hours, you can get office access only by key. The College's classrooms may be accessed during evening hours and weekends by the method that the DCSA deems fit.

Maintenance of Columbia College's facilities occurs during non-business hours. Individuals maintaining facilities have access to facilities by key.

Emergencies may necessitate changes or alterations in the times in which facilities are available.

DRUGS AND ALCOHOL ON CAMPUS

Columbia College complies with all applicable federal and state laws concerning the possession, use, and sale of alcoholic beverages. The College also recognizes the illegality and danger of drug abuse and, accordingly, strictly prohibits the possession, use, manufacture, or distribution of illicit drugs on campus or during any school activity. Violators of state and federal laws regarding alcohol and drugs are subject to criminal prosecution, fine and imprisonment.

TITLE IX AND NOTICE OF NONDISCRIMINATION

Columbia College complies with Title IX of the Higher Education Amendment of 1972 (“**Title IX**”), which prohibits discrimination on the basis of sex in education programs or activities. Gender-based misconduct, as defined in this document, constitutes forms of sex-based discrimination prohibited by Title IX.

The College is committed to actively supporting equality for all persons. The College does not discriminate on the basis of race, color, religion, sex, gender identity, sexual orientation, national origin, ancestry, age, marital status, citizenship status, veteran status, disability, or any other criterion specified by federal, state, or local laws, in the administration of its admissions, employment and educational policies, or scholarship, loan, and other school-administered programs.

GENDER-BASED MISCONDUCT POLICY AND PROCEDURES

POLICY

Columbia College does not tolerate gender-based discrimination and harassment, including sexual assault and all other forms of gender-based misconduct. Sexual harassment, sexual assault, sexual exploitation, gender-based harassment, stalking, domestic violence, and dating violence are all forms of gender-based misconduct and will not be tolerated. These behaviors do not have to be sexual in nature to be considered gender-based misconduct. Similarly, the College will not tolerate harassment, violence, intimidating or discriminatory conduct by any member of the College’s community.

The goal of this policy is to create a community not impaired by gender-based misconduct of any kind by providing definitions of gender-based misconduct, avenues for those affected by gender based misconduct to obtain assistance, and a prompt and equitable complaint-and-investigation procedure for all members of the College's community. The term community includes, but is not limited to, students, faculty members, staff, applicants, vendors, and visitors.

NATIONAL RESOURCES

NATIONAL SEXUAL ASSAULT HOTLINE

(800) 656-HOPE (4673) <https://www.rainn.org/about-national-sexual-assault-telephone-hotline>

THE NATIONAL DOMESTIC VIOLENCE HOTLINE

(800) 799-SAFE (7233) <http://www.thehotline.org>

NATIONAL CENTER FOR VICTIMS OF CRIME

Victim Service Helpline

(800) FYI-CALL (211-7996)

APPENDIX A

ALL STUDENTS HAVE THE RIGHT TO:

- Make a report to local law enforcement and/or state police.
- Have disclosures of domestic violence, dating violence, stalking, and sexual assault treated seriously.
- Make a decision about whether or not to disclose a crime or violation and participate in the judicial or conduct process and/or criminal justice process.
- Participate in a process that is fair, impartial, and provides adequate notice and a meaningful opportunity to be heard.
- Be treated with dignity and to receive from the institution courteous, fair, and respectful health care and counseling services, where available.
- Be free from any suggestion that the reporting individual is at fault when these crimes and violations are committed, or should have acted in a different manner to avoid such crimes or violations.
- Describe the incident to as few representatives of the College as practicable and not to be required to unnecessarily repeat a description of the incident.
- Be free from retaliation by the College, the accused and/or the respondent, and/or their friends, family and acquaintances within the jurisdiction of the institution.
- Access to at least one level of appeal of a determination.
- Be accompanied by an advisor of choice who may assist and advise a reporting individual, accused, or respondent throughout the judicial or conduct process including during all meetings and hearings related to such process.
- Exercise civil rights and practice of religion without interference by the investigative, criminal justice, or judicial or conduct process of the College.

APPENDIX B

CAMPUS SAFETY TIPS

PURPOSE

Columbia College values the safety of every member of its community. The College makes efforts to ensure the safety of students, faculty members, staff, and visitors.

However, it is important to acknowledge the role that awareness of one's surroundings can play in keeping members of our community safe. Safety tips below are designed to help members of our community avoid potentially dangerous situations.

TIPS

DON'T ALLOW TECHNOLOGY TO MAKE YOU UNAWARE OF YOUR SURROUNDINGS

Technology, including smartphones and music players, can distract you from the world around you. This is nearly impossible if you aren't even aware of the situations you're walking into.

The key to getting out of a potentially dangerous situation is to recognize it as such.

NEVER WALK ALONE AT NIGHT

Walking around alone and in the dark is basically asking for trouble. Sure, there are times that you need to get from point A to point B which may occur at night, but you should always abide by the buddy system so that, should something happen, you're not on your own.

CARRY SOME EMERGENCY CASH

It's good to have some cash on you at all times, just in case. Perhaps your credit card won't work or your debit card gets lost. You never want to be stuck in a scary situation because you don't have the necessary funds to get out of it as quickly as possible.

KNOW YOUR WAY AROUND CAMPUS

In addition to paying attention to your surroundings; you should *know* your surroundings as well. Take time to become familiar with campus landmarks and streets so that you are able to navigate your way around – or out of an area, should you need to.

NEVER STAY AT A PARTY WHEN YOUR FRIEND LEAVES

No, you don't need to call it an early night just because one of your friends does. But, what you should do is ensure you always have a minimum of one person with you that you know (and know you can trust). Being alone in a party setting isn't smart – go home if you're going to be alone because it is not worth the risk to stay – no matter how nice everyone there seems.

AVOID BECOMING INEBREIATED AND LOSING CONTROL

If you're getting to the point that you don't have control of yourself or your surroundings, you need to stop and think about the types of situations you're putting yourself in.

It's far too easy for others to take advantage of you or a situation if you can't think or act rationally.

ALWAYS HAVE EMERGENCY CONTACTS ON YOU OR IN YOUR DEVICE

If you have a smartphone, program emergency numbers into it. It's one of the first spots hospitals check if you're admitted alone because they are able to bypass your pass code in order to access your contacts.

Additionally, list your important emergency contact numbers and information in your planner, if you carry one. Whatever items you have on a regular basis are good spots to keep emergency information.

CONSIDER CARRYING PEPPER SPRAY, A WHISTLE OR TAKING A SELF-DEFENSE COURSE

The hope is certainly that you'd never need to make use of these defense mechanisms, however, having them with you can make a life-saving difference in harmful situations you otherwise might not be able to get out of.

2025 Campus Safety and Security Survey

Institution: (455983001)

User ID: C4559831

Screening Questions

Please answer these questions carefully. The answers you provide will determine which screens you will be asked to complete for this data collection.

1. Does your institution provide On-campus Student Housing Facilities?

- ☒ **No.**
- ☐ **Yes.** (If Yes is selected, you must enter the number of student housing facilities below and enter Fire Statistics for each facility.)

Number of On-campus Student Housing Facilities:

2. Does your institution have any noncampus buildings or properties?

- ☐ **Yes**
- ☒ **No**

3. Have you combined statistics that you received from the local or state police with your institution statistics for this report? If you answer No to this question, you will be asked to provide the data you received from the local and state police separately.

- ☒ **Yes.** Local and/or state law enforcement agencies provided us with statistics that we are combining with statistics collected by our campus security authorities.
- ☐ **No.** We are not combining the statistics because we cannot determine whether the statistics we obtained from local and/or state law enforcement agencies are for on-campus incidents or public property incidents.
- ☐ **Not available.** We cannot determine if the statistics we obtained from local and/or state law enforcement agencies are for our Clery geography.
- ☐ **Not available.** We made a good-faith effort to obtain statistics from local and/or state law enforcement agencies, but the agencies did not comply with

our request.

Criminal Offenses - On campus

For each of the following criminal offenses, enter the number reported to have occurred On Campus.

Criminal offense	Total occurrences On campus		
	2022	2023	2024
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Manslaughter by Negligence</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0
k. <u>Arson</u>	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Criminal Offenses - Public Property

For each of the following criminal offenses, enter the number reported to have occurred on Public Property.

Criminal offense	Total occurrences on Public Property		
	2022	2023	2024
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Manslaughter by Negligence</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	0	0

[illegible]

d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

YEAR 2022

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin

a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Hate Crimes - Public Property

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred on Public Property. Then break down each total by category of bias (e.g., race, religion).

YEAR 2024

[illegible]

YEAR 2022

[illegible]

f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

VAWA Offenses - On Campus

For each of the following crimes, enter the number reported to have occurred On Campus.

Crime	Total occurrences On Campus		
	2022	2023	2024
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

VAWA Offenses - Public Property

For each of the following crimes, enter the number reported to have occurred on Public Property.

Crime	Total occurrences on Public Property		
	2022	2023	2024
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Arrests - On campus

Enter the number of Arrests for each of the following crimes that occurred On Campus.

Crime	Number of Arrests		
	2022	2023	2024
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Arrests - Public Property

Enter the number of Arrests for each of the following crimes that occurred on Public Property.

Crime	Number of Arrests		
	2022	2023	2024
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Disciplinary Actions - On Campus

Enter the number of persons referred for disciplinary action for crimes that occurred On Campus for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.
If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Crime	Number of persons referred for Disciplinary Action		
	2022	2023	2024
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0

b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Disciplinary Actions - Public Property

Enter the number of persons referred for disciplinary action for crimes that occurred on Public Property for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.
If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Crime	Number of persons referred for Disciplinary Action		
	2022	2023	2024
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Unfounded Crimes

Of those crimes that occurred On Campus, in On-campus Student Housing Facilities, on or in Noncampus property or buildings, and on Public Property, enter the number of crimes that were unfounded.

The total number of unfounded crimes should include all criminal offenses, hate crimes, domestic violence, dating violence, or stalking incidents that have been unfounded. Arrests and disciplinary actions cannot be unfounded.

	Number		
	2022	2023	2024
a. <u>Total unfounded crimes</u>	0	0	0

Please Note: If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded." Only sworn or commissioned law enforcement personnel may unfound a crime.

Count unfounded crimes in the year in which they were originally reported.

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."